

**Memorandum of Understanding**

**Between the Los Angeles Community College District and  
The Los Angeles City and County School Employees Union Local 99, S.E.I.U.**

Regarding Board Policy 4010 and Administrative Procedure 4010

March 28, 2024

This Memorandum of Understanding (MOU) between the Los Angeles Community College District ("the District") and the Los Angeles City and County School Employees Union Local 99, S.E.I.U. ("Local 99"), is entered into to acknowledge the impacts of changes to Administrative Procedure 4010 on Local 99 members.

The Local 99 2020-2023 Collective Bargaining Agreement "the CBA" with the LACCD specifies that the Friday of the District Spring Break shall include 4 hours of holiday time. The CBA does not include acknowledgment of the Genocide Remembrance Day holiday observed on April 24<sup>th</sup> of each year.

AP 4010 removes the 4 hours of holiday time on Spring Break and adds Genocide Remembrance Day to the holidays observed by the District.

In addition, AP 4010 grants District employees 2 days of paid time each year as Wellness Days. Wellness Days renew on July 1<sup>st</sup> of each year and do not carry forward from year to year. Wellness Days shall not be denied if requested 2 working days in advance. Wellness Days can be requested using the ACR form. A copy of the [ACR form](#) updated so that employees can request Wellness Days is available to employees at the [District HR Sharepoint](#).

These changes will be incorporated into the 2023-2026 CBA between Local 99 and the District as part of the successor agreement negotiations.

On Behalf of Local 99:

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Manny Rangel  
Internal Organizing Director  
SEIU Local 99

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Chris Ozan  
Southwest College

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Irma Lopez  
LA Mission College

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Eraina Bell  
East LA College

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Lawrence Shepherd  
LA City College

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Jospeh Ayala  
LA Harbor College

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Michael Price  
LA Trade-Tech College  
On Behalf of Local 99 (cont'd):

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Hausen Aden Sanders  
LA Valley College

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O'Neill Hooker  
LA Pierce College

Cecilia Kamande  
West LA College

On Behalf of the District:

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Teyanna Williams, Vice Chancellor of HR